



**Solicitation Information
November 3, 2015**

RFI# 7550028

TITLE: EOHHS - Enhanced Eligibility Fraud Prevention

Submission Deadline: November 30, 2015 at 10:00 am (ET)

Questions concerning this solicitation must be received by the Division of Purchases at david.francis@purchasing.ri.gov no later than **November 13, 2015 at 10:00 am (ET)**. Questions should be submitted in a *Microsoft Word attachment*. Please reference the RFP# on all correspondence. Questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

SURETY REQUIRED: No

BOND REQUIRED: No

**David J. Francis
Interdepartmental Project Manager**

Applicants must register on-line at the State Purchasing Website at www.purchasing.ri.gov

Note to Applicants:

Offers received without the entire completed three-page RIVIP Generated Bidder Certification Form attached may result in disqualification.

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM

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1.0 INTRODUCTION

The Rhode Island Executive Office of Health and Human Services (EOHHS) is the state umbrella agency for health and human services programs. EOHHS is seeking options that are available with current technology to provide departments with a process to obtain income, asset verification, and other background information that assists staff when determining a client's eligibility for services.

This is a Request for Information (RFI). No award will be made as a result of this solicitation.

INSTRUCTIONS AND NOTIFICATIONS TO OFFERORS:

1.1 INSTRUCTIONS AND NOTIFICATIONS TO OFFERORS:

1. Potential vendors are advised to review all sections of this RFI carefully and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the proposal.
2. The State invites feedback from the community on any questions posed in this RFI. Please note it is not a requirement to answer all questions.
3. Alternative approaches and/or methodologies to accomplish the desired or intended results of this RFI are solicited.
4. This is a Request for Information (RFI), and as such no award will be made as a result of this solicitation.
5. All costs associated with developing or submitting responses to this RFI, or to provide oral or written clarification of its content shall be borne by the vendor. The State assumes no responsibility for any costs.
6. Responses misdirected to other state locations, or which are otherwise not present in the Division at the time of opening for any cause will be determined to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the reception area of the Division.
7. Respondents are advised that all materials submitted to the State for consideration in response to this RFI will not be considered to be Public Records as defined in Title 38, Chapter 2 of the General Laws of Rhode Island. The responses may only be released for inspection upon RFI once an award of a subsequent procurement has been made, as long as the release will not place the State at a competitive disadvantage in its sole discretion.
8. Interested parties are instructed to peruse the Division of Purchases website on a regular basis, as additional information relating to this solicitation may be released in the form of an addendum to this RFI.

9. Equal Employment Opportunity (G.L. 1956 § 28-5.1-1, et seq.) – § 28-5.1-1 Declaration of policy – (a) Equal opportunity and affirmative action toward its achievement is the policy of all units of Rhode Island state government, including all public and quasi-public agencies, commissions, boards and authorities, and in the classified, unclassified, and non-classified services of state employment. This policy applies to all areas where State dollars are spent, in employment, public services, grants and financial assistance, and in state licensing and regulation. For further information, contact the Rhode Island Equal Opportunity Office at (401) 222-3090.
10. In accordance with Title 7, Chapter 1.2 of the General Laws of Rhode Island, no foreign corporation, a corporation without a Rhode Island business address, shall have the right to transact business in the State until it shall have procured a Certificate of Authority to do so from the Rhode Island Secretary of State (401-222-3040). This is a requirement only of the successful vendor(s).
11. The vendor should be aware of the State's Minority Business Enterprise (MBE) requirements, which address the State's goal of ten percent (10%) participation by MBE's in all State procurements. For further information, contact the MBE Administrator at (401) 574-8253 or visit the website www.mbe.ri.gov or contact charles.newton@doa.ri.gov.

2.0 RFI FOR INFORMATION

This RFI outlines the type of information being solicited from potential respondents and includes guidelines for content and format of responses.

2.1 REQUIREMENTS AND DEADLINES FOR QUESTIONS AND RESPONSES

Questions concerning this RFI may be e-mailed to the Division of Purchases at david.francis@purchasing.ri.gov no later than the date and time indicated on page one of this RFI. Please reference **RFI # 7550028** on all correspondence. Questions should be submitted in a Microsoft Word attachment. Answers to questions received, if any, will be posted on the Internet as an addendum to this RFI. It is the responsibility of all interested parties to download this information. If technical assistance is required to download, call the Help Desk at (401) 574-9709.

Offerors are encouraged to submit written questions to the Division of Purchases. **No other contact with State parties regarding this RFI should be attempted.** Responses to this RFI should be submitted on or before the date listed on the cover page. Responses received after this date and time as registered by the official time clock in the reception area of the Division of Purchases may not be considered.

Note: Responses received after the above-referenced due date and time may not be considered. Responses misdirected to other State locations or which otherwise not presented in the Division of Purchases by the scheduled due date and time will be determined to be late and may not be considered. Responses faxed or emailed, to the Division of Purchases will not be considered. The official time clock is in the reception area of the Division of Purchases.

2.1.2 RESPONSES

The “official” time clock for this solicitation is located in the Reception Area of the Department of Administration/Division of Purchases, One Capitol Hill, Providence, RI.

Submit one (1) original and five (5) complete copies, and one electronic copy of responses by the date and time stated on page one of this RFI. All paper submissions should be single spaced on 8 ½” by 11” pages with 1” margins using Times Roman 12 font and printed double-sided.

Responses (an original plus five (5) copies/one electronic copy) must be mailed or hand-delivered in a sealed envelope marked **“RFI# 7550028 EOHHS – Enhanced Eligibility Fraud Prevention”** to:

RI Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill
Providence, RI 02908-5855

Based on the responses, Rhode Island may invite a select group of respondents to present their feedback and recommendations to key state officials.

2.2 INTRODUCTION

The Rhode Island Division of Purchases (“Division”), on behalf of the State of Rhode Island (“State”, “Rhode Island”, or “RI”), is issuing this Request for Information (“RFI”) to solicit Specific Information about Enhanced Eligibility Fraud Prevention.

2.3 PURPOSE OF THE REQUEST FOR INFORMATION

EOHHS's objective for this RFI is to seek responses from interested vendors that are able to, among other things, provide:

1. Services and technology that will enhance EOHHS's determination of client eligibility and verification of information provided by clients applying for or receiving client services (such as SNAP, TANF, CHIP, and Medicaid).
2. Services and technology that rely on additional third party verification of eligibility factors that will assist EOHHS staff in determining if clients can be automatically re-certified with only a brief interview in some cases, without a personal interview in some cases, and/or without requiring additional information or verification from a client.

3. Services and technology that support or implement a process for authenticating individuals using a web based service with telephone back-up option for those individuals who are not able to use web service technology.

2.4 BACKGROUND

EOHHS determines eligibility through a new integrated eligibility system that relies on automated external data sources such as the Federal Data Services Hub and state data sources for clients eligible for MAGI Medicaid and Qualified Health Plans through the State Based Marketplace (HealthSourceRI). These data sources include verification of name, date of birth, Social Security Number, death indicator, incarceration, citizenship, immigration, wages, unemployment insurance, Title II (Social Security) income, and access to other coverage such as Medicare. This integrated eligibility system assists EOHHS in the determination of client eligibility and verification of information provided by clients applying for or receiving benefits such as Medicaid, Children's Health Insurance Program (CHIP), and Qualified Health Plans through HealthSourceRI. Additional benefit programs such as Medicaid for aged, blind or disabled individuals, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) and others will also be available through the integrated eligibility system as of mid-2016. The information provided through these electronic data sources at initial application, upon renewal and periodically throughout the year assist the state in determining eligibility, continuing eligibility, renewing eligibility and helping the agency to reduce fraud.

2.5 PROJECT OVERVIEW

EOHHS is seeking options that are available with current technology to provide departments with a process to obtain income, asset verification, and other background information that assists staff when determining a client's eligibility for services.

The mission of EOHHS is to ensure access to high quality and cost effective services that foster the health, safety, and independence of all Rhode Islanders. EOHHS is the umbrella agency for the Department of Children, Youth and Families (DCYF), the Department of Health (DOH), the Department of Human Services (DHS) and the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals (BHDDH).

EOHHS, in addition to encompassing the above mentioned departments, is the Single State Medicaid Agency for Rhode Island. Medicaid is the public assistance program that finances primary and preventative health care coverage to low-income individuals and families, and long-term care to low-income seniors and persons with disabilities. Medicaid is funded by both the federal and state governments and covers a wide range of services.

3.0 CONTENT OF RESPONSE

Vendors are expected to respond to the following items:

- Briefly describe vendor's organization and describe examples of vendor's organization working with a governmental agency to provide enhanced eligibility fraud prevention services and how that experience applies to the purpose outlined in Section 2.3.
- Identify and describe vendor's primary concerns in responding to a solicitation for enhanced eligibility fraud prevention services for EOHHS.
- Identify and describe the vendor organization's technology platform or platforms that are in alignment with EOHHS's security protocols for sensitive and confidential information in accordance with Federal Regulations.

DISCLAIMER

This Request for Information is solely for information and planning purposes and does not constitute a Request for Proposal. All information received in response to the RFI and marked as "Proprietary" will be handled accordingly. Responses to the RFI cannot be accepted by the State to form a binding contract. Responses to the RFI will not be returned. Respondents are solely responsible for all expenses associated with replying to this RFI.